

February 06, 2020

Ref: **BRACU/Architecture/2020/107**
Req. No: 024491, Date: 20.01.2020

Daffodil Computers Ltd
64/3, Lake Circus, Kalabagan, 2nd floor,
Mirpur Road, Dhaka-1205
Email: amjad@daffodil-bd.com

Attention:
Mr. Amjad Hossain
Mobile: 01713493197

Subject: Purchase Order for 20 sets Clone Desktop Computer without Monitor for Architecture Department

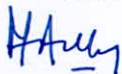
Dear Mr. Amjad,

With reference to your quotation No: Nil, Dated: 27.01.2020, Brac University management has been pleased to accept your offer and request you to supply and install the above mentioned item under the following terms & conditions.

a. Item name, Description, Quantity and Price

Sl.	Description	Quantity	Unit Price (Inc. Val & Tax)	Total Amount (Tk.)	
01	Clone Desktop Computer without Monitor (Customized components)				
	Processor	Intel Coffee Lake Core i7 8700K 3.7 Ghz - 4.70 Ghz, 6 Core, 12 MB Cache LGA1151 8 th Gen, Warranty : 03 Years	20 sets	1,26,331.32	2,526,626.40
	RAM	Corsair Brand 16 GB RAM (8 GB x 2) DDR4 3200 BUS Desktop RAM , Warranty : 03 Years			
	Graphics Card	ZOTAC GAMING GeForce RTX 2060 Twin Fan 6 GB GDDR6 Graphics Card # ZT-T20600F-10M, 02 Years Warranty			
	Main Board	ASUS ROG STRIX B360-1 Gaming 8 th Gen Intel LGA1151 Socket Mainboard, Warranty : 03 Years			
	Power Supply	Cooler Master MWE 750 Gold 750W Full Modular 80 Plus Gold Certified Power Supply Unit # MPY-7501-AFAAG-UK, Warranty : 03 Years			
	Casing	Corsair Carbide Series SPEC-DELTA RGB White-Red Mid Tower (Acrylic Side Window) Gaming Desktop Case # CC-901183-WW,			
	Hard Disk	Toshiba 1.0 TB 3.5" SATA 7200 RPM DESKTOP HDD # DT01ACA100 / HDWD110UZSVA, Warranty : 03 years			
	SSD	HP EX900 500 GB M.2 2280 PCIe NVMe SSD # 2YY44AA, Warranty : 03 years			
Others	With 3 pin 13 UK Type Socket With Power Cable, with other necessary accessories.				
Total Taka in word: Two million five hundred twenty-six thousand six hundred twenty-six and forty paise only			Total Tk.	2,526,626.40	
b.	Warranty	:	Warranty should be applicable separately for each components with full service from the date of delivery & installation. Warranty Card or Letter of Warranty is to be provided on your Letter Head Pad.		
c.	Place and date of delivery & Installation	:	Delivery and Installation must be completed on or before 18.03.2020 at Architecture Department Building # 04, Level # 15, 43 Mohakhali, Dhaka (Contact Person: Mr. Said, Sr. DCO - Architecture Department, Mobile # 01818648006 & Mr. Sagar, IT office, Mobile # 01970-400032) at your own cost.		
d.	Mode of Payment	:	Payment will be made by an Account payee cheque/ Wire transfer in favor of your firm after satisfactory delivery and a notation on the delivery challan by the recipient (with Name, Designation & Date). All payments will be subject to deduction of applicable VAT and Tax at source as per government rules.		
e.	Post-Delivery Inspection	:	A Post-delivery inspection will be carried out at the premises of the Architecture Department by IT team members. Vendor must notify Architecture Department office when Clone Desktop Computer is ready so that an Inspection date may be agreed upon.		
f.	Performance Security	:	Your deposited Performance Security of Tk. 63,166/= (Taka Sixty three thousand one hundred sixty six) only will be kept until successfully deliver & installation of Clone Desktop Computer. In case of failure to delivery of Clone Desktop Computer as per Purchase Order, Performance security will be forfeited in favor of Brac University and also may be Purchase Order treated as cancelled. Performance security will be returned after successful delivery & installation of Clone Desktop Computer followed by an application to the Deputy Director, Procurement		
g.	Liquidated Damage	:	Delivery must be completed within the scheduled date otherwise Liquidated damage (LD) shall be imposed @ 0.5% of total PO value for 10 calendar days or part thereof in case of delayed delivery. Delays over 10 calendar days the LD will be charged 5.0% of total PO value and to be deducted from your invoice.		
h.	Bill Submission	:	Bill is to be submitted at Procurement Department included with below mentioned documents / papers : <ul style="list-style-type: none"> ▪ Invoice, duly affix revenue stamp of Tk. 10.00 ▪ Warranty Card Photo Copy - (If applicable) & ▪ Purchase Order Photo Copy (as reference). ▪ Original Delivery Challan (with user receiving Sign & Date). 		

Sincerely yours,



Maksud Ahmed Chowdhury
Deputy Director, Procurement

1. Architecture Department
2. Finance & Accounts Department
3. Office Copy

M.R.